

2010 EXMSS ART EXHIBITION
"BEYOND THE WALLS"

<u>NAME:</u> (Please print your name as you would like it to appear on wall label)
<u>POSTAL ADDRESS:</u>
<u>PHONE NUMBER: (home)</u>
<u>PHONE NUMBER: (mobile/work)</u>
<u>EMAIL:</u>

Title of work.	Media.	For sale? YES/NO Price:
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Would you like your contact details to be provided to those requesting such? YES / NO / Email only.

Would you like to donate your work to raise money for an extramural scholarship? YES / NO

Work must be received with this submission form ready to display by no later than 4:30pm on Monday 3rd May 2010.

Work provided digitally will be displayed online only.

I declare that the work and my entry is in accordance with the conditions of entry (available online with this form) which I have read and understood. <u>SIGNED:</u>

OFFICE USE

<u>Artwork title:</u>	<u>Donated? Yes/No</u>
<u>Received by:</u>	<u>Signed:</u>
	<u>Date:</u> ____ / ____ /10.

2010 EXMSS ART EXHIBITION CONDITIONS OF ENTRY

ELIGIBLE WORK: Any original piece completed by an individual who is or was a Massey extramural student during either the 2009 or 2010 academic year.

ENTRIES AND ENTRY FEE: One work per participant may be submitted. If multiple works are received the exhibitor reserves the right to choose if some or all are displayed. There is no fee to submit or exhibit art.

EXHIBITION VENUES: Works selected for inclusion will either be chosen to be exhibited at the Square Edge Gallery or on display at the Massey Extramural Students' Society (EXMSS) graduation dinner function. Works which are for sale will receive preferential selection for exhibition at the Square Edge Gallery.

ACCEPTANCE OF WORKS:

- (a) All works will be subject to selection for inclusion. No correspondence regarding selection decisions will be entered into.
- (b) No work which may be smudged or may degrade over the course of the exhibition period will be accepted.
- (c) All works must be available to remain on display for the duration of the exhibition.
- (d) EXMSS reserves the right to exclude any work which may be deemed unsuitable for display.

LABELLING AND PRESENTATION: Each entry must be clearly identified on the work with the artist's *NAME, EMAIL, POSTAL ADDRESS, PHONE NUMBER* and *TITLE* of work. All works must also be presented in a manner that facilitates straight forward presentation i.e. framed where appropriate and with display or hanging devices.

COPYRIGHT/ IMAGES: While EXMSS will endeavour to protect copyright, work is submitted at the artists' own risk. Any work submitted may be used for promotional purposes by EXMSS.

DONATION: All submitting artists may indicate should they wish to donate their work to EXMSS. Donated work will be deemed the property of EXMSS on receipt with a completed submission form. Any proceeds from donated works sold will go towards a scholarship fund providing assistance in attending contact courses for extramural students in financial hardship.

SALE: All submitting artists may indicate should they wish their work to be for sale. All sales shall be conducted by the primary exhibition venue - Square Edge. A commission will be charged on sold works by Square Edge of 25% + *gst*. Participating artists will be notified by email, and paid by cheque via mail should their work be sold.

FREIGHT: Works not delivered/collected in person must be packed in a manner that facilitates straightforward return. Initial freight costs to EXMSS must be met by the artist; however EXMSS will meet the cost of returning any unsold, non-donated works.

RECEIVING DATE AND LOCATION: Each work must be delivered to 'EXMSS, Students' Building, Turitea Campus, Massey University, Palmerston North' with an accompanying completed submission form by no later than 4:30pm on Monday 3rd May 2010. Late work received will not be selected for display.

ARTIST'S STATEMENT: This is optional but is limited to a maximum of 60 words and should be submitted in a Word document to adam@exmss.org.nz by Monday 3rd May 2010.

NOTIFICATION: The outcome of the selection process will be posted on <http://www.exmss.org.nz>.

COLLECTION OF WORKS:

- (a) Collection of work by anyone other than the artist must be authorised in writing by the artist.
- (b) Collection of non-donated unselected and unsold work from EXMSS may be arranged by contacting adam@exmss.org.nz. Unselected work will be available for collection from Monday 10th May 2010. Unsold work will be available for collection from Thursday 20th May 2010, after the conclusion of the exhibition.
- (c) Works which are not being collected in person will be returned by freight after Sunday 23rd May 2010.

RESPONSIBILITY: The responsibility for insurance for work submitted by or on behalf of an artist (including while in transit) is with the artist or his/her agent. EXMSS does not act as an agent for any artist. EXMSS will take all reasonable care with the work, but shall not be liable under any circumstance whatsoever for damage caused to any work irrespective of how that damage is caused, while the work is: in transit between the artist and EXMSS, EXMSS and artist, in the possession of EXMSS, or under the control of EXMSS.